

## PROCESS AND METHODS FOR CONDUCTING REMOTE SHIPBOARD INTERNAL AUDITS

### Course aim and objectives:

This course provides participants with the required knowledge, techniques and simulated methodology for carrying out remote shipboard audits as substitute to real internal audits for complying with relevant regulatory requirements in times of crisis, such as the current one of COVID-19. The course explains the step by step process for performing and completing remote shipboard internal audits in an effective manner, according to established auditing criteria of industry standards.

### Course main elements:

- Overview of auditing principles
- Remote audit techniques and applicable requirements
- Utilizing resources, network information, records and shipboard systems
- Methods for establishing objective evidence
- Planning, conducting, reporting and follow up verification process
- Practical examples

### Course participation:

The course is open to all maritime company personnel with auditing responsibilities, quality managers, superintendents, DPAs, CSOs, and shipboard officers.

### Course duration: 1 day

This training program is currently provided in 6-hours with real time instruction through a dedicated e-platform in 2 three-hour pre-scheduled interactive web-based learning sessions